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## Informal Meeting of Employment and Social Affairs Ministers

### **ORGANIZATIONAL AND TECHNICAL INFORMATION**

(Updated on 09 January 2007)

#### **ARRIVAL OF DELEGATES:**

The Informal Meeting of Employment and Social Affairs Ministers will take place at the  
Berlin Representation Office of Deutsche Telekom AG  
Französische Straße 33 a-c, D-10117 Berlin  
Phone: +49 30 2091 94 881

How to reach the conference venue:  
Underground Line U2: get off at "Hausvogteiplatz"

#### **ACCREDITATION:**

Media representatives can apply for general accreditation for all events in the framework of the German EU Council Presidency through the Presidency website [www.eu2007.de](http://www.eu2007.de).

#### **Accreditation desk:**

On-the-spot accreditation is possible at the press counter in the lobby of the conference centre. You have to present valid ID and press pass or annual accreditation.

#### **Accreditation desk opening hours:**

18 January 2007: 11.00 hrs to 20.00 hrs  
19 January 2007: 8.00 hrs to 20.00 hrs

#### **HOTEL RESERVATION:**

<http://www.hrs.com/>  
<http://www.berlin-tourist-information.de/>



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## **PARKING SPACES FOR VEHICLES AND BROADCAST TRUCKS (SNGs):**

Parking spaces with adequate power supply for broadcast trucks are available in the "Jägerstrasse".

## **PRESS CENTRE**

The press centre is located in Room 1 on the second floor.

### **Press centre opening hours:**

18 January 2007: 11.00 hrs to 20.00 hrs

19 January 2007: 8.00 hrs to 20.00 hrs

### **Equipment:**

There are up to 50 workstations for media representatives, all of them equipped with telephone, ISDN, LAN and Wireless-LAN. The press centre also has two network printers, one telefax machine and two corded phones.

### **Catering:**

During the opening hours of the press centre drinks and snacks will be constantly available in an adjacent room. In addition, we serve

- snacks on 18 January 2007 from 12.00 hrs
- lunch on 19 January 2007 from 12.45 hrs to 14.30 hrs

### **Interview and briefing rooms:**

To request an interview the media representatives are kindly asked to address themselves to the press counter on the ground floor. Briefings are given in the press centre.

## **HOST PHOTOGRAPHER:**

Pictures of the event can be obtained from the photo archives of the Presidency website [www.eu2007.de](http://www.eu2007.de). You can download print quality images (300 dpi). Pictures are available approx. two hours after the event.



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For information:

After the end of the meeting, the press conferences may be found at the video archives of the Presidency website.

### **GENERAL CONTACTS:**

- **Information desk for media representatives** in the conference centre on 18 and 19 January: +49 (0) 30 2091 – 89 500
- **Office of the European Commission** in the conference centre on 18 and 19 January: +49 (0) 30 2091 – 99 810
- **Conference Office** in the conference centre on 18 and 19 January: +49 (0) 30 2091 – 94 881

In urgent cases the deputy press spokesman of the Federal Ministry of Labour and Social Affairs, Dr. Peter Ziegler, may be contacted by mobile phone no. 0170-45 68 032.