
Enclosure: organisational/technical information content. *

Informal meeting of Ministers for Family Affairs and
Equal Opportunities
Bad Pyrmont, 15.-16.05.2007

ORGANISATIONAL AND TECHNICAL INFORMATION

(Last revised: 25.04.2007)

ACCREDITATION

Journalists have to register for accreditation by 14.05.2007

at

<http://www.bmfsfj.de/ratspraesidentschaft/Service/medienakkreditierung.html>

We will require certain personal data for accreditation at the event (first name, surname, sex, date of birth and nationality), address (including telephone and fax number and e-mail address), a copy of your press card/press card number and your identity card or passport number. You will have to wait for around 10 minutes while we verify this data.

Accreditation counter

Opening hours of the accreditation counter

You can obtain accreditation from the information counter in the Press Centre (Steigenberger Hotel) during the Informal Meeting of Ministers. It will issue an accreditation card to you. The accreditation card entitles you to use the Press Centre.

The information counter is open on 15 May from 11 a.m. to 4 p.m.

Journalists will not be able to attend the Informal Meeting of Ministers for Family Affairs and Equal Opportunities.

If you have any queries, please contact Carolin Jochum at the Congress Office:

Phone: +49-(0)30-65 000-369

Fax: +49-(0)30-65 000-329

E-mail: c.jochum@media-consulta.com

HOTEL BOOKINGS

You can obtain further information about accommodation options in Bad Pyrmont after accreditation or in advance from our Congress Office:

Media Consulta

Carolin Jochum

Phone: +49-(0)30-65 000-369

Fax: +49-(0)30-65 000-329

E-mail: c.jochum@media-consulta.com

PARKING FOR (SNG) BROADCASTING TRUCKS

There are car parking spaces behind Königin Luise Bad (Bombergallee 1) approximately 500 m away from the Steigenberger Hotel. Broadcasting trucks can park outside the Press Centre at the back of the Steigenberger Hotel (access via Kurpark). Please contact our Congress Office:

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E-mail: c.jochum@media-consulta.com

PRESS CENTRE

Press centre opening hours

The press centre is located at the Steigenberger Hotel in Bad Pyrmont, Heiligenangerstrasse 2-4, 31812 Bad Pyrmont. The entrance to the Press Centre at the hotel is via Kurpark, "Am Hylligen Born" entrance. Opening hours 15 May, 11 a.m. -4 p.m.

Transfers to the press conference/press meetings

Press conferences and press meetings will take place at the Steigenberger Hotel, so transfers are not necessary.

Radio and TV booths

If you need a radio or TV booth, please contact our Congress Office.

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Information counter

The information counter is located in the Press Centre at the Steigenberger Hotel and is open at the times specified above.

Catering

Food and drinks are available at the Press Centre.

Smoking

Smoking is not permitted in the Press Centre.

Interview and briefing rooms

If you would like to arrange an interview or book a separate room at the Press Centre, please contact our Congress Office.

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HOST PHOTOGRAPHER

Print quality (300 dpi) photos of the event can be downloaded from the photo archive on the presidency website at www.eu2007.de. Photos will be available for downloading approximately 2 hours after the end of the press conference or meeting.

POOL BROADCASTER

NDR is offering a pool broadcast. Please contact:

NDR Hannover
Production Manager
Thomas Schmidt
+49 (0)511 988-2587/-2580,
E-mail: t.schmidt@ndr.de.

GENERAL CONTACT ADDRESSES

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