
Informal Meeting of Foreign Affairs Ministers ("Gymnich" meeting) Bremen, 30-31 March 2007

ORGANIZATIONAL AND TECHNICAL INFORMATION

(Last updated on 23 March 2007)

ARRIVAL:

By air:

Bremen Airport is located close to the city. You can take either a No 6 tram or a taxi to the AWD Dome (tram stop "Blumenthalstraße"). The journey takes around 15 minutes.

By rail:

Almost 50 ICE, EC and IC trains arrive in Bremen every day. The AWD Dome is about 5 minutes' walk from the railway station. Simply follow the signs for "AWD-Dome/Messe".

By car:

You can access a route planner at the Presidency website www.eu2007.de.

ACCREDITATION:

Journalists (both independent media representatives and accompanying press) may access the event only if they are in possession of a special event accreditation pass. This will be issued at the Accreditation Office on site.

The Accreditation Office will be open at the following times:

29 March 2007 from 1.00 p.m. to 12 midnight
30 March 2007 from 7.00 a.m. to 12 midnight
31 March 2007 from 7.00 a.m. to 2.00 p.m.

It will be located in the AWD Dome, Hall 1.

You can obtain an event accreditation pass as follows: *

1. Media representatives already in possession of a six-month accreditation from the Press and Information Office of the Federal Government (BPA) (obtainable online at www.eu2007.de) will receive an event accreditation pass on presentation of this six-month accreditation together with valid ID. No further formalities are involved.
2. Media representatives NOT in possession of this six-month accreditation must obtain accreditation on site and will then receive a pass to the event. The following will be required:
 - valid ID (identity card, passport)
 - a valid press pass or original accreditation from the responsible media company

Please note that accreditation on site can be a very time-consuming process. Note also that the Federal Foreign Office reserves the right to refuse you accreditation for administrative or security reasons. You are therefore advised to make use of the six-month accreditation option (for the Informal Meeting of Foreign Ministers, you must have registered by **21 March 2007**).

Accreditation enquiries may be addressed to:

Kerstin Steffen Kerstin.Steffen@diplo.de
Tel.: +49 (0)30 5000 2053

Susanna Kuhn Susanna.Kuhn@diplo.de
Tel.: +49 (0)30 5000 2220

HOTEL BOOKINGS:

Hotel rooms can be booked at the following internet address:

<https://www.convent-registration.de/cgi-bin/regform.exe?company=3&Event=B07-3025&Language=1&Entry=1>.

Alternatively, you can download a form there and then fax your booking.

Single rooms cost between 65 and 131 euro, double rooms between 85 and 178 euro.

PARKING SPACES FOR BROADCASTING TRUCKS (SNGs):

There are a limited number of SNG parking spaces at the AWD Dome, Bürgerweide, 28209 Bremen. Requests should be sent by e-mail to the Federal Foreign Office at 013-team@auswaertiges-amt.de.

PRESS CENTRE:

Press Centre opening times:

The Press Centre is located in the AWD Dome.

The Press Centre will be open at the following times:

29 March 2007 from 1.00 p.m. to 12 midnight
30 March 2007 from 7.00 a.m. to 12 midnight
31 March 2007 from 7.00 a.m. to 8.00 p.m.

Facilities:

The Press Centre will contain a sufficient number of press workstations: These will be equipped with the following:

- 1 telephone for every two workstations
- 1 LAN point with internet connection
- 1 ISDN/analogue connection for every two workstations
- 1 220V power point

There will also be a limited number of workstations with internet-ready PCs as well as a limited number of TV and radio booths. The Press Centre will also provide wireless LAN coverage.

Radio and TV booths:

Radio booths:

- 1 basic ISDN point
- 1 LAN point with internet connection
- 1 analogue connection with telephone
- 1 230V power point
- 1 work surface with 2-3 chairs

TV booths (in addition to the radio booth equipment):

- 1 TV monitor (14"/37 cm)

TV booths can be booked through Eurovision (European Broadcasting Union).

Contact:

Ms Pita Croy, croy@eurovision.net, Tel.: +49 (0)30 284 852 80
Mobile: +41 79 250 4745

Radio booths for this Gymnich meeting can also be booked through Eurovision.

Contact:

Ms Julia Lonicer, lonicer@ebu.ch, Tel.: +41 227 17 2607

Press Information Office of the Federal Foreign Office:

The Information Office will be located directly at the Press Centre, you can contact the Information Centre from 29.03.2007 by calling +49 (0)421 160398 111 (fax: +49 (0)421 160398 902).

Closed-circuit TV:

The Press Centre will contain several monitors providing up-to-date information (e.g. press conferences, announcements of national press briefings).

Hospitality:

Full hospitality will be provided during the opening hours of the Press Centre.

HOST PHOTOGRAPHER:

Images of the event will be accessible in the picture archive on the Presidency website (www.eu2007.de), where they may also be downloaded in print quality (300 dpi). Images will be made available approximately 2 hours after the respective meeting.

POOL BROADCASTER:

The role of pool broadcaster will be assumed by Radio Bremen. Technical support will be provided by Eurovision (European Broadcasting Union).

Contact:

Ms Pita Croy, croy@eurovision.net, Tel.: +49 (0)30 284 852 80
Mobile: +41 79 250 4745

Live-streams of the press conference can be viewed at the Presidency website www.eu2007.de. After the event, recordings of the press conferences can be accessed in the video archive on the Presidency website.

GENERAL CONTACT ADDRESS:

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